

How to Package an SBA Loan

One of the keys to a successful business start-up and expansion is your ability to obtain and secure appropriate financing. To be successful in obtaining a loan, you must be prepared and organized. As a result, this class will provide you with pertinent information on "How to Write a Loan Proposal, What are some of the Documentation Requirements, and How Your Loan Request Will be Reviewed."

General information will be provided on the following topics:

- *Sources and Uses of Funds*
- *The components of a completed business plan*
- *Financial Data*
- *Resumes of Principals*
- *Site Plan/Physical Description of Building/Land*
- *Terms and Conditions*
- *Preparation for discussion with the banker*
- *Ratios*
- *Fees associated with loan closing costs*
- *Shopping your Loan*
- *Credit Report*

Instructor: Business Consultant at the Georgia State University, Small Business Development Center

Dates: March 7, June 15, September 21, and December 7, 2006

Location: U. S. Small Business Administration

Peachtree Center, Harris Tower

233 Peachtree Street, Suite 1900

Atlanta, GA 30303

Time: 10:00 a.m. until 1:00 p.m.

Target Audience: *Established businesses looking for access to capital for expansion or entrepreneurs that are "business ready."*

ADMISSION IS FREE

Pre-registration is required as seating is limited.

Register on-line at www.sba.gov/ga/marketing.html or send your completed registration form to dorothy.fletcher@sba.gov. Please contact Dorothy Fletcher, Business Development Specialist at (404) 331-0100, ext. 305 to register for the class. Fax number: (404) 331-0101

Registration Form – How to Package an SBA Loan

Please complete the registration form and return it to the aforementioned address to the attention of: Dorothy Fletcher

Name: _____

Address: _____

Telephone Number: _____

Business Name: _____

E-mail Address: _____

Sponsored By:

U. S. Small Business Administration
And
Georgia State University, Small Business Development Center

SBA's participation in this event is not an endorsement of the views, opinions, products, or services or other person or entity. All SBA programs are extended to the public on a nondiscriminatory basis. Reasonable arrangements for persons with disabilities will be made, if requested at least two weeks in advance. Contact Dorothy J. Fletcher, Business Development Specialist, at (404) 331-0100, ext. 305.